



**SOUTH WEST NOTTINGHAMSHIRE DISTRICT SCOUT COUNCIL  
ANNUAL GENERAL MEETING**

Thursday 13th July 2023, 7.30pm, Broxtowe Borough Council Offices

**Minutes**

22 people including our President Colonel Tony Haines, the County Commissioner Steven Tupper and the Mayor of Broxtowe Cllr Teresa Cullen were present (See Appendix A).

1. The Chairman, Stan Heptinstall, opened the meeting by welcoming everybody, in particular the Mayor of Broxtowe, the County Commissioner Steven Tupper and the President Col. Tony Haines. Lillian Heptinstall then led a moment of quiet reflection.
2. 17 apologies for absence were received (See Appendix B).
3. Minutes of the 2022 AGM. These had been circulated electronically prior to and at the start of the meeting. They had previously been scrutinised by the District Executive Committee and were found to be a true reflection of last year's AGM at their first meeting on 28<sup>th</sup> July 2022. The AGM accepted the minutes.
4. Governance matters. The Chairman explained that Scout HQ had amended their Governance policy to reflect advice from the Charity Commission, the details of which were found in the Annual Report (previously circulated). The new governance policy was approved by the meeting.
5. Re-appointment of Hon President and Vice-Presidents. The Chairman explained that it was now required to appoint District Presidents and Vice-Presidents on an annual basis. This was approved by the meeting.
6. Annual Reports and Accounts. The Chairman briefly went through the Annual Report picking out highlights. The Treasurer explained that the accounts were self-explanatory. Overall, there had been a loss in the year but that had been budgeted for. The Chairman reminded the meeting that the Report and Accounts had been verified by the independent examiner, Graham Jones of Graham Jones & Co. Accountants. David Pidgeon proposed that they be adopted. This was seconded by Chris Phillips and carried unanimously.
7. Retiring DC's comments. Simon Clark spoke of the key tasks that he adopted when he became DC which included acting as a catalyst for change. He said that the District was now one large team with Groups holding joint activities and leaders working as teams within their Groups/Units. He thanked all adult volunteers, both uniformed and non-uniformed, for their support and said that everybody could be proud of what they had achieved. He hoped to still have contact with members of the District as part of his County role leading the transformation project. He congratulated Annette on her appointment as his successor – who would doubtless do some things differently. He asked the meeting to join him in giving her their full support as she takes on her new role. With that he stood down as DC.
8. County Commissioner's comments. Stephen Tupper thanked Simon for his service as DC and referred to the growth in numbers that had been achieved. He said he knew from experience that it was sometimes difficult to stand down from such a role but that he would be there to support him over this period. He explained that Simon would still be in contact with the District in his role as County Transformation Lead. In congratulating Annette on her appointment as DC he commented that it was a big role, and that Annette would want to make her own mark on the District. He asked members to recognise that her work and family commitments be

considered by leaders. He also said that change was healthy, and he asked members to support her in the months and years ahead.

The County Commissioner then invited the new District Commissioner, Annette Daykin, to renew her Promise in the light of the new responsibilities she is taking on which she then did. He then invited her to announce her nomination of District Chairman for the coming year.

9. Nomination of District Chairman. The new District Commissioner thanked the County Commissioner for his comments and nominated Stan Heptinstall as District Chairman for the coming year. Stan accepted the nomination.

10. Election of District Treasurer. The Chairman advised that David Pidgeon had been nominated for the role. The nomination was seconded by Chris Phillips and carried unanimously.

11. Election of District Secretary. The Chairman advised the meeting that the role of District Secretary was currently vacant and requested authorisation for the Trustees to appoint a new secretary if a volunteer could be found. This was seconded by Adam Blakey and approved by the meeting.

12. Appointment of Elected Members to the District's Board of Trustees. The Chairman advised that Timothy Orton (2nd Attenborough), Maurice Gosling (Nights Away Advisor), Jane Andrews (1<sup>st</sup> Toton) and Adam Blakey (2<sup>nd</sup> Beeston) had all been proposed and seconded. The Council signified their approval by a show of hands.

13. Approval of the District Commissioner's Nominations to the Executive Committee. At the request of the Chairman, the District Commissioner explained that she was only nominating 3 people out of the 4 available nominations allowed. They were Chris Phillips (DDC), Debbie Storer (1<sup>st</sup> C & A) and Ed Hewes (2<sup>nd</sup> Toton). Her 4<sup>th</sup> nominee would be her successor as LTM, who is yet to be appointed. The Chairman asked the District Scout Council for approval by a show of hands and it was so approved.

14. Appointment of an independent examiner. At the request of the Chairman, the District Treasurer proposed the reappointment of Graham Jones and Co, which was seconded by Stewart Robinson and approved by the meeting.

15. Presentation of awards. A number of long service awards were presented, including a 50 years' service award for Stewart Robinson and a Silver Acorn for Chris Phillips.

16. The Mayor of the Borough of Broxtowe. The Chairman invited the Mayor, Councillor Teresa Cullen, to address the meeting. She explained that she had worked all her life in the youth sector. She was keen to maintain the strong links between the Borough of Broxtowe and the Scouts which she hoped would continue in the months and years ahead.

17. The District Commissioner. Annette thanked the Mayor for her address and went on to say that she was looking forward to developing Scouting in the District and recognised the need to have a larger inbox on her computer!

18. Close of meeting. The Chairman thanked Annette for her comments and then invited Tony Haines (the District President) to say a few words. Tony said that following last year's AGM he did some digging and despite what it said on Gilwell's records, he had in fact been involved in Scouting for over forty years. He also commented that, to the best of his knowledge, Simon had been the longest serving DC in the history of the District and congratulated him on his achievements over the last 9 years.

The Chairman thanked Tony for his comments and everybody for their attendance. He requested that the new trustees stay behind for a couple of minutes to agree a date for the first meeting of the new Board of Trustees.

In the absence of any other business, he then declared the meeting closed and invited members to stay on for a chat over drinks and snacks.

## 2023 AGM ATTENDANCE AND APOLOGIES FOR ABSENCE

### Appendix A Attendees

Cllr Teresa Cullen	Chris Houghton	Martin Oakland
Steven Tupper	Colyn Kemp	David Henson
Tony Haines	Pete Treagus	Chris Coats
Simon Clark	Samantha Swann	Paul Neal
Annette Daykin	Stewart Robinson	Brian Wilmott
David Pigeon	Trev Robinson	Andrew Smith
Stan Heptinstall	Chris Phillips	Carol Eley
Sue Phillips		

### Appendix B Apologies

Helen Johnson	Connor Lynch	David Preece
Simon Woodroffe	Ed Hewes	Richard Pratt
Tim Orton	Jane Andrews	Karen Wood
Corinne Punch	Ben Harrison	Jane Peberday
Angela Gutteridge	Phil Peck	Carmel Gummet-Kemp
Lucy Kemp	Stuart Kemp	